

Minutes of the Abbott Library Trustee's Meeting
Abbott Library, Sunapee, NH
October 17, 2017

In attendance were Trustees: Terri White/ Chair, Jane Frawley, Tom Mickle, Denise Bressette
Alternate Trustees: Scott Rapoport, Sharon Palmer
Library Director: Mindy Atwood
Others: John Augustine, Ronald Kulpa

I. Chair's Remarks

The meeting was called to order by Chair Terri White at 5:30 on Tuesday, October 17, 2017. Terri noted that Sharon would be filling in for Susi Churchill and Scott would be sitting in for Carol Brudnicki. Jim Currier has an excused absence. Jane Frawley will be acting Secretary for the meeting.

II. Approval of Minutes

Sharon moved to approve the minutes of the Abbott Library Trustee's Meeting of Tuesday, September 19, 2017 with one spelling correction. The motion was seconded by Tom and unanimously approved, with Scott not at the table to vote. Jane made a motion to accept the minutes of October 3, 2017, seconded by Denise, passed unanimously, with Scott not at the table to vote.

III. Report from the Friends of the Abbott Library

The Friends will hold their Annual Meeting on October 25, 2017 at the Abbott Library. The program will include the election of officers and a speaker from the Kearsarge Indian Museum. The public is invited. There will be a fall fundraiser on November 7, 2017, which will be a Student Art Showcase. The event will be publicized.

IV. Report from the Abbott Library Foundation

Tom reported that all pledges for the building of the new Abbott Library have been received. Donors will be acknowledged by postcard. The Foundation will be working on a proposal for a new podium with microphone. They will also be looking at the building of a library shed, awaiting the input from Jim Currier. A Fall newsletter will be forthcoming. Tom announced that he will be stepping down as the Chair of the Foundation and as a member of the Board of Trustees. The Foundation will be looking for a replacement. Terri thanked Tom for his dedication and hard work for both the Foundation and Trustees.

V. Treasurer's Report

A. Review of Financials

Denise reported that all accounts are reconciled. We are presently under budget.

B. Review/Approve Bill Manifest

Terri moved we accept the September 2017 Manifest of Bills report dated October 16, 2017. The motion was seconded by Scott, and approved unanimously. It was agreed that Denise would adjust the columns in the Manifest to delete three columns, Memo, Split, and Balance, so that the Manifest would be easier to read.

VI. Director's Report

Mindy highlighted the amped up after school program with Miss Joyce adding more teaching objectives. There are still problems with the filtering software and Mindy will be looking for options other Barracuda. There will be a budget session for the ABC committee and Selectmen on November 3, 2017. The Library time slot is 9am. All Trustees are invited. Mindy also reported that the Staff workday was a great success.

VII. 2018 Budget Review

A third review of the 2018 Budget found that we are still waiting to hear from the Town for electricity purchasing agreements, and for Comcast costs. We are also still waiting for employee benefits and insurance rates. Terri suggested we wait to vote on approving the proposed budget until we have more information. Questions and discussion from public John Augustine and Ronald Kulpa followed. Terri will call another budget meeting if needed before the November 3, 2017 ABC meeting.

VIII. Chair's Report

Terri asked that the Strategic Planning Committee move their October 26, 2017 meeting until after November 3. Members agreed.

A. Cy Pres Discussion/Old Abbott Library

Terri noted that there will be an upcoming warrant article this Spring if the Old Abbott Library is not sold before that. She suggested that we might change the 2018 timeline for payment by the Town to 2019. Trustees expressed their concern about changing the Cy Pres and the ability of the Historical Society to complete their pledge drive in the remaining time. It was the consensus of the Trustees to leave the Cy Pres as written, understanding that informational materials and public information sessions may be needed in the future.

IX. Library Shed

Discussion was tabled until Jim Currier could present the information he has collected from John Wilson's investigation.

X. Old Business/Other Business

None

XI. Public Comment

XII. Adjournment to Non Public Session 91: A:IIa- the dismissal , promotion or compensation of any public employee

Terri made a motion to adjourn to a non-public session, seconded by Sharon. By roll call vote, the Trustees voted to adjourn to a Non-Public Session under 91-A:3 IIa at 7:10pm. By roll call vote the Trustees voted to have the minutes of this non-public session sealed permanently.

Terri made a motion to return to a public session, seconded by Scott, approved unanimously. The Trustees returned to public session at 7:57pm.

XIII. Adjournment

Terri made a motion to adjourn, seconded by Scott, approved unanimously. The meeting was adjourned at 7:50pm.

Jane Frawley
Acting Secretary